



**Ohio Speech and Hearing Professionals Board  
77 South High Street, 16<sup>th</sup> Floor  
Columbus, OH 43215**

**Board Meeting Minutes of Monday, June 21, 2021**

The Regular Business Meeting was called to order at 9:32 a.m. by Board President, Tammy H. Brown, held virtually due to COVID-19.

**Board Officers and Members – Roll Call:**

Tammy H. Brown, M.A., CCC-A, Audiology Board Member and Board President  
Carrie L. Spangler, Au.D., CCC-A, Audiology Board Member and Board Secretary

Lisa Dodge Burton, Public Member  
Steven M. Griffin, M.A., CCC-SLP, Speech-Language Pathology Board Member  
Nancy Mills, Au.D., Audiology Board Member  
Barbara L. Prakup, Ph.D., CCC-SLP, Speech-Language Pathology Board Member  
Michael R. Pratt, H.A.S., Hearing Aid Specialist Board Member  
Matthew Starner, H.A.S., Hearing Aid Specialist Board Member  
Stephen M. White, Esq., Public Member; joined at approximately 9:55 a.m. and was excused at approximately 10:05 a.m.

**Also Present:**

Gregg B. Thornton, Executive Director  
Connie J. Allen, Board Investigator  
Cheryl R. Hawkinson, Principal Assistant Attorney General

**AGENDA**

**Motion #1**

Mr. Starner moved to accept the agenda as submitted. Dr. Spangler seconded the motion. The motion passed unanimously.

**MINUTES**

The minutes of the May 12, 2021 board meeting were reviewed.

**Motion #2**

Dr. Mills moved to accept the minutes of the May 12, 2021 board meeting. Mr. Pratt seconded the motion. The motion passed unanimously.

## **BOARD PRESIDENT'S COMMENTS**

Tammy Brown extended a warm welcome and thanked everyone for attending the meeting. She expressed appreciation for everyone's teamwork, input, and expertise. She also thanked the Board members for their timeliness in responding to requests from board staff. She thanked the board staff for their continued dedication and hard work to ensure efficient board operations as Ohio emerges from the health orders related to the pandemic. She thanked Matt Starner for his great work as Chair of the Rules Committee. She also thanked Lisa Burton for her recent assistance with updating board policies and assisting the Executive Director with tracking legislation.

## **EXECUTIVE DIRECTOR'S REPORT**

Mr. Thornton submitted a written report of significant activities that occurred since the last Board meeting. He provided updates regarding:

- Significant meetings, presentations, and events
- Legislative and media contacts
- Year-to-date revenue and expenditures for FY 2021
- Significant legislation
- COVID-19 updates
- ASLP-IC Interstate Compact
- Licensure renewal extension
- State Audit for FY 2020-2021
- Sunset Review

## **ASSISTANT ATTORNEY GENERAL'S REPORT**

There were no legal updates from Principal Assistant Attorney General Cheryl Hawkinson. She noted that she will keep the Board updated on a provision pending in the budget bill addressing conscience-based healthcare denial by a practitioner.

## **INVESTIGATIONS**

### **A. Discussion**

1. Investigative Review Group (IRG) Guideline Proposal

Principal Assistant Attorney General Hawkinson reviewed the final draft regarding the proposed IRG guidelines. There were no additional questions regarding the proposed updates that were reviewed at the board meeting on May 12, 2021.

### **Motion #3**

Dr. Mills moved to accept the IRG Guidelines. Mr. Griffin seconded the motion. The motion passed unanimously.

2. Sole Proprietorship – whether a hearing aid fitter operating as a sole proprietor is required to hold a hearing aid dealers license

Principal Assistant Attorney General Hawkinson updated the Board on a recent case involving a sole proprietor who had been merchandising hearing aids without a hearing aid dealers license, based on communications made by the Executive Director of the former Hearing Aid Dealers and Fitters licensure board, that a dealers license was not required for sole proprietors. The hearing aid fitter has since applied for a hearing aid dealers license. The Board requested clarification from Ms. Hawkinson on whether a “sole proprietor” falls within the definition of a hearing aid dealer, as specified under Ohio Revised Code section 4747.01. Ms. Hawkinson stated that she will do further legal research and update the Board at the next meeting.

3. CO2021-1520      Stephanie Summers, SP.14286

The Board reviewed Case No. CO2021-1520.

**Motion #4**

Dr. Mills moved to enter into a Consent Agreement on Case No. CO2021-1520 consistent with the IRG Guidelines approved and effective on June 21, 2021. Dr. Prakup seconded the motion. The motion passed unanimously. Mr. Pratt abstained.

**B. Board Actions**

There were no new cases to present to the Board for final action

**C. Investigative Report – Ms. Allen**

OPENED Investigations since the last Board Meeting 5/12/2021	2
CLOSED Investigations since the last Board Meeting 5/12/2021	3
Current Open Investigations	6
Current Open Cases – Due to Monitoring Consent Agreement(s)	6
Current Open Cases – Due to Monitoring Adjudication Order(s)	1
Of Current Investigations – Consumer Complaints	1
Of Current Investigations – Referral Complaints	5

**Of the Investigations currently open, the Investigative Categories are listed below:**

Application Requirements Not Met	0
Billing Fraud	0
Continuing Education Violation and/or Self Report	0
Conviction	0
False or Misleading Advertisement	1
Falsified/Misleading Application	0
Illegal, Incompetent, or Habitually Negligent Practice	0
Impaired Practice	0
Misrepresentation of Credentials	0
Other	0
Practicing Under Expired/Inactive License	0
Renewal Issue	0

Supervised Professional Experience Violations	1
Unlicensed Practice	2
Unprofessional/Unethical Conduct	2

### **Sub-Categories – Unprofessional/Unethical Conduct**

Terminated as Network Provider	1
Hearing Aid sale via mail & claim FDA Registered however not	1

**Updates Since the last meeting** – Cases or Other Information Previously Heard by the Board;  
Other Enforcement Activities and/or Outcome of some of the closed cases:

- Educational Letters – 2
- Abandoned Application Letters – 3

### **Disciplinary Investigations Statistics for 2021 To Date**

#### **Disciplinary Investigative Actions Taken**

Hearings	1
Adjudication Orders	1
Consent Agreements	4
Consent Agreements Non-Reportable	0
Educational Letters	5
Referrals to Prosecutor	0
Referrals to Other Agencies	1

#### **Category of Disciplinary Investigative Actions Taken To Date**

Application Requirements Not Met	0
Billing Fraud	1
Continuing Education Violation	0
Conviction – Disqualifying Offense	0
False or Misleading Advertisement	1
Falsified/Misleading Application	0
Illegal, Incompetent or Habitually Negligent Practice	0
Impaired Practice	0
Misrepresentation of Credentials	0
Other	2
Practicing Under Expired/Inactive License	0
Renewal Issue	1
Supervised Professional Experience Violations	3
Unlicensed Practice	0
Unprofessional/Unethical Conduct	3

## **LICENSURE APPROVAL – Carrie Spangler**

### **A. License Review**

#### **Motion #5**

Dr. Spangler moved to ratify the Audiology, Hearing Aid Dealers, Hearing Aid Fitters, Hearing Aid Satellites, Conditional Speech-Language Pathology, Speech-Language Pathology, and

Trainee Permit licenses granted by the Executive Director since the last Board Meeting. Mr. Starner seconded the motion. The motion passed unanimously.

<b>License: Number</b>	<b>Issue Date</b>	<b>Applicant Full Name</b>
<u>SP.14379</u>	5/7/2021	Beatrice Shklyar
<u>COND.20211631-SP</u>	5/10/2021	Kaly Shania Snow
<u>COND.20211638-SP</u>	5/10/2021	Emily Mariah Relic
<u>SP.14381</u>	5/10/2021	Elizabeth Mary Ulrich
<u>COND.20211635-SP</u>	5/10/2021	Alyssa Hulthen
<u>COND.20211639-SP</u>	5/10/2021	Alexandra Paige Shondrick
<u>COND.20211629-SP</u>	5/10/2021	Ryan Penny
<u>COND.20211628-SP</u>	5/10/2021	Taylor Marie Bishop
<u>A.02305</u>	5/10/2021	Lisa Martinez
<u>COND.20211643-SP</u>	5/10/2021	Katrina Eldreth
<u>COND.20211619-SP</u>	5/10/2021	Kayla Nicole Hafner
<u>COND.20211634-SP</u>	5/10/2021	Kaitlyn Marie Brzeczowski
<u>COND.20211636-SP</u>	5/10/2021	Kadi Ann Vermillion
<u>COND.20211620-SP</u>	5/10/2021	Kiera Michele Gran
<u>COND.20211627-SP</u>	5/10/2021	Morgan Raney
<u>COND.20211624-SP</u>	5/10/2021	Emily Mae Teeters
<u>COND.20211646-SP</u>	5/10/2021	Jessica Lynn Bryant
<u>COND.20211642-SP</u>	5/10/2021	Amanda Mae Fillman
<u>SP.14380</u>	5/10/2021	Amanda Sheridan
<u>COND.20211623-SP</u>	5/10/2021	Hayley Carolann Allore
<u>COND.20211633-SP</u>	5/10/2021	Lauren Wilson
<u>COND.20211640-SP</u>	5/10/2021	Chelsea Cynthia Kelly
<u>COND.20211626-SP</u>	5/10/2021	Rachel Jayne Yelicich
<u>COND.20211632-SP</u>	5/10/2021	Alexa Brin Carlson
<u>COND.20211645-SP</u>	5/10/2021	Jessica Marie Beran
<u>COND.20211637-SP</u>	5/10/2021	Zoe Sommers
<u>COND.20211622-SP</u>	5/10/2021	Allison Baldwin
<u>COND.20211641-SP</u>	5/10/2021	Kylie Marie Somodi
<u>COND.20211630-SP</u>	5/10/2021	Jessica Ann Winkler
<u>COND.20211621-SP</u>	5/10/2021	Marissa Marion
<u>COND.20211644-SP</u>	5/10/2021	Livia Dyke
<u>COND.20211625-SP</u>	5/10/2021	Cameron Rose McCabe
<u>SP.14382</u>	5/11/2021	Jennifer Kirk Dyer
<u>COND.20211647-SP</u>	5/11/2021	Katherine Jane Swope
<u>SP.14383</u>	5/12/2021	Nicole Estell
<u>SP.14385</u>	5/12/2021	Lauren Marie DeBelly
<u>SP.14384</u>	5/12/2021	Claire Schuster
<u>COND.20211648-SP</u>	5/14/2021	Kaily Ann Leslein

<u>COND.20211660-SP</u>	5/14/2021	Sydney Maddison Sleek
<u>COND.20211649-SP</u>	5/14/2021	Courtney Campbell
<u>COND.20211661-SP</u>	5/14/2021	Abbie Van Horn
<u>COND.20211651-SP</u>	5/14/2021	Madeline Parisi
<u>COND.20211657-SP</u>	5/14/2021	Kathryn Grayce Swanberg
<u>COND.20211658-SP</u>	5/14/2021	Katherine Ross
<u>COND.20211652-SP</u>	5/14/2021	Katherine Marie Behrendt
<u>A.02309</u>	5/14/2021	Miranda Hendrus
<u>COND.20211659-SP</u>	5/14/2021	Katelyn Marie Dufur
<u>SP.14386</u>	5/14/2021	Morgan Lynn Murray
<u>A.02308</u>	5/14/2021	Barbara Griffith
<u>SP.14387</u>	5/14/2021	Barbara Griffith
<u>A.02307</u>	5/14/2021	McKenzie Robinson
<u>COND.20211656-SP</u>	5/14/2021	Michelle Kahle
<u>A.02306</u>	5/14/2021	Kendra Recker
<u>COND.20211654-SP</u>	5/14/2021	Cassidy Longville
<u>A.02310</u>	5/14/2021	Natalie Kristine Safdar
<u>COND.20211655-SP</u>	5/14/2021	Lauren Justine Hall
<u>SP.14388</u>	5/14/2021	Joan C Castrillo
<u>COND.20211653-SP</u>	5/14/2021	Anna nadia Nyszczy
<u>COND.20211650-SP</u>	5/14/2021	Abigail Sheldrick
<u>COND.20211666-SP</u>	5/17/2021	Nicholas Christopher Duff
<u>COND.20211664-SP</u>	5/17/2021	Santina Marie D'Agostino
<u>COND.20211662-SP</u>	5/17/2021	Mia Ilene Vanek Eberts
<u>COND.20211665-SP</u>	5/17/2021	Lauren Hoyt
<u>HAD.03381</u>	5/17/2021	Eryn Staats
<u>COND.20211663-SP</u>	5/17/2021	Jennifer Martha Hamilton
<u>COND.20211670-SP</u>	5/18/2021	Brianna Kelley
<u>COND.20211669-SP</u>	5/18/2021	Alisa Noelle Askew
<u>COND.20211668-SP</u>	5/18/2021	Megan Elizabeth Igel
<u>COND.20211667-SP</u>	5/18/2021	Ellen Ra Harper
<u>COND.20211672-SP</u>	5/19/2021	Kiera Byrne
<u>SP.14390</u>	5/19/2021	Lindsay Helderman
<u>A.02312</u>	5/19/2021	Hanna Spears
<u>A.02313</u>	5/19/2021	Viral Tejani
<u>COND.20211671-SP</u>	5/19/2021	Sarah-Jane Marie Sambor
<u>A.02311</u>	5/19/2021	Laurel Wilson
<u>SP.14389</u>	5/19/2021	Abigayle L. Wilbanks
<u>COND.20211675-SP</u>	5/20/2021	Briana Lynn LaVigna
<u>SP.14394</u>	5/20/2021	Allison Martz
<u>COND.20211676-SP</u>	5/20/2021	Megan Marie Lemon
<u>SP.14393</u>	5/20/2021	Amanda Kaye Simmons

<u>SP.14392</u>	5/20/2021	Wendy Leigh Shumaker
<u>COND.20211673-SP</u>	5/20/2021	Victoria LaValle
<u>COND.20211674-SP</u>	5/20/2021	Rachel Catherine Kepley
<u>SP.14391</u>	5/20/2021	Kayla Noel Bittner
<u>A.02317</u>	5/21/2021	Maria E Bonvissuto
<u>A.02316</u>	5/21/2021	Casey Jane Haumesser
<u>TP.11250</u>	5/21/2021	Alexis Terryn Stewart
<u>COND.20211682-SP</u>	5/21/2021	Julia Yvonne Laughman
<u>COND.20211678-SP</u>	5/21/2021	Barbara Holland Bobal
<u>COND.20211679-SP</u>	5/21/2021	Elizabeth Morgan-Duke Booker
<u>COND.20211681-SP</u>	5/21/2021	Maura Durcan
<u>COND.20211677-SP</u>	5/21/2021	Kaitlyn Marie Kolano
<u>A.02314</u>	5/21/2021	Lauren Rose Pike
<u>A.02315</u>	5/21/2021	Eleni Santarelli
<u>COND.20211680-SP</u>	5/21/2021	Diana Fay Shraybman
<u>IL.03451</u>	5/24/2021	Sara Hofmann
<u>COND.20211683-SP</u>	5/24/2021	Ashley Marie Cochran
<u>COND.20211684-SP</u>	5/24/2021	Kelly Marie Mangosh
<u>IL.03452</u>	5/24/2021	Kaitlin Marie Campbell
<u>IL.03453</u>	5/24/2021	Sarah R. Goldschmidt
<u>IL.03450</u>	5/24/2021	Cortney MacDonald
<u>SP.14395</u>	5/24/2021	Zahra A Qureshi
<u>COND.20211686-SP</u>	5/25/2021	Emily Carolyn Bais
<u>TP.11251</u>	5/25/2021	heather miller
<u>A.02318</u>	5/25/2021	Mariah Catherine Neff
<u>COND.20211685-SP</u>	5/25/2021	Sydney Elizabeth Osentoski
<u>COND.20211687-SP</u>	5/25/2021	Amanda Marie Arnzen
<u>TP.11252</u>	5/25/2021	Theresa Ann Edwards
<u>A.02319</u>	5/25/2021	Julie Colaianni
<u>HAD.03382</u>	5/25/2021	Mary B. Bond
<u>SP.14396</u>	5/25/2021	Ellen M. Ashbrock
<u>COND.20211688-SP</u>	5/27/2021	Nicole Thompson
<u>COND.20211689-SP</u>	5/27/2021	Rachel Hannah Topper
<u>COND.20211690-SP</u>	5/27/2021	Andrew David Bissler
<u>COND.20211691-SP</u>	5/27/2021	Claire Virginia Goecke
<u>COND.20211692-SP</u>	5/27/2021	Kacey Renee Riga
<u>COND.20211694-SP</u>	5/28/2021	Tionna Monet Smith
<u>COND.20211695-SP</u>	5/28/2021	Alyssa Kozlowski
<u>SP.14399</u>	5/28/2021	Jaclynn Gostomski
<u>SP.14400</u>	5/28/2021	Hannah Noelle McKenzie
<u>SP.14397</u>	5/28/2021	Haley Ryan
<u>SP.14398</u>	5/28/2021	Brenna Elise DuPratt

<u>A.02320</u>	5/28/2021	Jennifer Gale
<u>COND.20211693-SP</u>	5/28/2021	Chandler Burkhart
<u>COND.20211698-SP</u>	6/1/2021	Maura Ann Blake
<u>COND.20211697-SP</u>	6/1/2021	Jamie Elizabeth Braden
<u>COND.20211699-SP</u>	6/1/2021	Alysa Marie Langenderfer
<u>COND.20211696-SP</u>	6/1/2021	Libby Crook
<u>COND.20211701-SP</u>	6/1/2021	Sarah Frances Bauman
<u>A.02321</u>	6/1/2021	Matthew Ryan Behringer
<u>COND.20211700-SP</u>	6/1/2021	Katherine B Church
<u>SP.14401</u>	6/2/2021	Cecilia Charlyn Schwartz
<u>SP.14402</u>	6/2/2021	Sarah Strother
<u>SP.14403</u>	6/3/2021	Abigail Wenzlick
<u>SP.14407</u>	6/3/2021	Peyton Dean
<u>SP.14404</u>	6/3/2021	Olivia Suzanne Crawford
<u>SP.14405</u>	6/3/2021	Alexis Shawver
<u>SP.14406</u>	6/3/2021	Aisuloo Baatyrbek kyzy
<u>COND.20211702-SP</u>	6/4/2021	Robyn G Jones
<u>COND.20211703-SP</u>	6/4/2021	Marina L Gooch
<u>A.02322</u>	6/4/2021	Jacinto Thomas Fragoso
<u>COND.20211704-SP</u>	6/4/2021	Emily Beckwith
<u>TP.11253</u>	6/7/2021	Sheree Grace Ferrell
<u>SP.14408</u>	6/7/2021	Elaine King
<u>SP.14409</u>	6/7/2021	Emily Todoroff
<u>COND.20211709-SP</u>	6/9/2021	Holly R Rowland
<u>COND.20211717-SP</u>	6/9/2021	Allison Lockhart
<u>TP.11254</u>	6/9/2021	AmyLynn Pope Rule
<u>SP.14410</u>	6/9/2021	Pamela Anne Paskowitz
<u>COND.20211705-SP</u>	6/9/2021	Cassandra Rose Rubino
<u>COND.20211716-SP</u>	6/9/2021	Nadia Lynn El-Yousseph
<u>COND.20211711-SP</u>	6/9/2021	Allison Marie Crittenden
<u>COND.20211707-SP</u>	6/9/2021	Julie Ann River
<u>COND.20211710-SP</u>	6/9/2021	Emma Vander Stoep
<u>COND.20211718-SP</u>	6/9/2021	Cassie Marilyn Uebbing
<u>COND.20211715-SP</u>	6/9/2021	Catherine Anne Frey
<u>COND.20211714-SP</u>	6/9/2021	Erinn Kanyok
<u>SP.14412</u>	6/9/2021	Robert Reyes
<u>COND.20211708-SP</u>	6/9/2021	Ashlynn Rae Kufleitner
<u>SP.14411</u>	6/9/2021	Kathleen Glyn Christo
<u>A.02323</u>	6/9/2021	Kelly Marie Epperson
<u>COND.20211706-SP</u>	6/9/2021	Kristin Maura Aleshire
<u>COND.20211712-SP</u>	6/9/2021	Emily Aaron
<u>COND.20211713-SP</u>	6/9/2021	Kathleen Michelle McCarthy



<u>COND.20211720-SP</u>	6/11/2021	Jessica Melaragno
<u>SP.14414</u>	6/11/2021	Michaela Courtney DeMeio
<u>SP.14417</u>	6/11/2021	Megan Macie Barnett
<u>SP.14415</u>	6/11/2021	Mary Christian Oddo
<u>SP.14413</u>	6/11/2021	Tamara Dujmovic Bracak
<u>SP.14416</u>	6/11/2021	Morgan Marie Marvin
<u>COND.20211722-SP</u>	6/11/2021	Madelyn Joelle Eisenhour
<u>COND.20211724-SP</u>	6/11/2021	Sarah Elizabeth Vinci
<u>COND.20211723-SP</u>	6/11/2021	Michelle Isabelle Donias
<u>COND.20211721-SP</u>	6/11/2021	Kaitlyn Marie Geyer
<u>COND.20211719-SP</u>	6/11/2021	Mikaela Moore
<u>COND.20211725-SP</u>	6/14/2021	Meghan K Noonan
<u>TEMP.00046-SP</u>	6/14/2021	Darius Laron Thomas-Wallace
<u>COND.20211726-SP</u>	6/14/2021	Katherine E Schreiner
<u>A.02324</u>	6/14/2021	Abby Layne Maurer
<u>COND.20211727-SP</u>	6/14/2021	Rachel Vroom
<u>SP.14418</u>	6/16/2021	Brittany Krekeler
<u>SP.14419</u>	6/16/2021	Cara Joy Ryan
<u>COND.20211732-SP</u>	6/16/2021	John Munday
<u>COND.20211731-SP</u>	6/16/2021	Sarah M Stahelin
<u>A.02326</u>	6/16/2021	Alisha Marie McDaniel
<u>COND.20211730-SP</u>	6/16/2021	Alyssa Leigh Weisman
<u>TP.11255</u>	6/16/2021	Joseph Scott Allomong
<u>A.02325</u>	6/16/2021	Gianna Righi
<u>SP.14420</u>	6/16/2021	Megan Schlater
<u>COND.20211729-SP</u>	6/16/2021	Brianna Hammond
<u>COND.20211728-SP</u>	6/16/2021	Pavandeep K Toor

<b>Audiology Aides</b>
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None

<b>Speech-Language Pathology Aides</b>
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None

<b>Licensure Applications</b>
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None

<b>Special Applications</b>
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None

### **LICENSING SUMMARY**

**(Note: includes number of licenses with H.B. 404's extended 7/1/2021 expiration date and the Board's normal expiration date of 12/31/2022)**

Audiology	1,122
Audiology Aide	98
Conditional Speech-Language Pathology	332
Dual – Audiology and Speech-Language	32
Hearing Aid Dealers	239
Hearing Aid Satellites	422
Hearing Aid Fitters	473
Inactive Audiology	67
Inactive Speech-Language Pathology	381
Speech-Language Pathology	8,190
Speech-Language Pathology Aide	5
Trainee Permit Holders	50
<b><u>TOTAL</u></b>	<b>11,411</b>

<b><u>Pending Renewals (Note: as of 05/05/2021)</u></b>	
<b>(Note: summary reflects total licenses with a 7/1/2021 expiration date per H.B. 404's extension)</b>	
Audiology	137
Audiology Aide	32
Hearing Aid Dealers	64
Hearing Aid Satellites	130
Hearing Aid Fitters	160
Inactive Audiology	28
Inactive Speech-Language Pathology	164
Speech-Language Pathology	1,352
Speech-Language Pathology Aide	2
<b>Total Licensees with 7/1/2021 expiration date:</b>	<b>2,069</b>

**(Note: Pending Renewals as of 5/15/2021 total was 2,659)**

### **COMMITTEE REPORTS**

#### A. Rules Committee – Matt Starner, Chair

Mr. Starner reported that the Rules Committee met on June 17, 2021. They reviewed additional public comments to the proposed rules for the renewal of trainee permits under Ohio Administrative Code (OAC) section 4747-1-11, and trainee permit supervision under OAC section 4747-1-14. The Committee reviewed two comments that were submitted during the second public comment period. Mr. Starner noted that one comment suggested changing a pronoun, e.g., “his permit” that was referenced in OAC section 4747-1-11 (B)(2). The Committee will recommend changing the verbiage to “the permit.” Mr. Starner stated that the other comment suggesting that audiologists be authorized to supervise trainee permit holders was previously addressed in the commentary posted in the updated proposed rules. He noted that this change would require an update to the statute, e.g., Ohio Revised Code section 4747.10, by the legislature. The Committee believes this is not an immediate issue because audiologists who merchandise hearing aids are required to hold a hearing aid dealers license and therefore would be authorized to supervise a trainee permit under their dealer’s license. Mr. Starner stated that the second public comment period will end on June 30, 2021.

**BOARD BUSINESS**

## A. Review of Board Policies

**Motion #6 – Board Policy #05-02 - Expenses**

Mr. Thornton reported on proposed updates to Board Policy #05-02 regarding expenses which clarifies the separation of duties when processing board expenditures.

Ms. Burton moved to approve Board Policy #05-02 on expenses. Dr. Spangler seconded the motion. The motion passed unanimously.

**Motion #7 – Board Policy #05-04 - Purchasing**

Mr. Thornton reported on proposed updates to Board Policy #05-04 regarding purchasing which clarifies the separation of duties when making purchases. Mr. Starner moved to approve Board Policy #05-04 on purchasing. Mr. Pratt seconded the motion. The motion passed unanimously.

## B. Executive Director's Annual Review

The Board President reported that the Executive Director's annual review for 2020 was finalized and noted that the Board recommended an increase in compensation for the Executive Director. She noted that the Board made a similar recommendation in the Executive Director's 2019 annual review; however, a pay freeze for exempt employees was in effect at the time due to the COVID-19 pandemic. She stated that the Ohio Department of Administrative (DAS) Services announced that effective April 11, 2021, the pay freeze for exempt employees was lifted and implementation of any salary measures could resume consistent with DAS salary guidelines and supported by the Board's budget.

**Motion #8**

Ms. Burton moved to approve a three percent increase for the Executive Director that is supported by the Board's budget and consistent with DAS' salary guidelines for exempt state employees, effective April 11, 2021. Mr. Starner seconded the motion. The motion passed unanimously.

**CORRESPONDENCE**

There was no correspondence discussed at the meeting.

**OPEN FORUM FOR PUBLIC AND PROFESSIONAL ORGANIZATIONS**

There were no comments from members of the public or professional organizations.

**MEMBER CONCERNS**

There were no board member concerns brought forward at the meeting.

**ADJOURNMENT**

The meeting was adjourned at 11:06 a.m.

 M.A.C.C.C.A.

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Tammy H. Brown, Board President

 Carrie L. Spangler, Au.D.

\_\_\_\_\_  
Carrie L. Spangler, Board Secretary

August 4, 2021 \_\_\_\_\_  
Date

August 4, 2021 \_\_\_\_\_  
Date



\_\_\_\_\_  
Gregg B. Thornton, Executive Director

August 4, 2021 \_\_\_\_\_  
Date